

# PRIVACY STATEMENT FOR FOCUSED CONSULTATION TO SUPPORT THE REVISION OF FSC GENERAL ACCREDITATION STANDARD AND TWO RELATED PROCEDURES

## Introduction:

Thank you for joining the Focused Consultation to support the revision of FSC general accreditation standard (FSC-STD-20-001) and two related procedures (FSC-PRO-20-003 and FSC-PRO-20-004) at FSC (hereinafter: Focused Consultation). We at FSC Group1 (“FSC”, “we”, “us”) respect your privacy and want you to understand how we collect, use, and share personal data about you in compliance with applicable data protection laws in relation to the use of the FSC Consultative Forum.

This Privacy Statement covers our data collection practices and describes your rights to access, correct, or restrict our use of your personal data. Except where we provide you a link to a different privacy statement or reference to other privacy documentation, this Privacy Statement applies when you submit your data through the Registration Form when registering for a FSC Consultative Forum.

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## 1. Service Description

The Focused Consultation is a computer-based interface which primary functions are enabling sharing your opinion and contributing with ideas for the revision of FSC general accreditation standard (FSC-STD-20-001) and two related procedures (FSC-PRO-20-003 and FSC-PRO-20-004). The interface is available through e-mail. The data will be stored internally by FSC and will not be published on the internet or intranet.

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<sup>1</sup> The relevant members of FSC Group provide services via FSC Connect Portal can be Forest Stewardship Council A.C., registered in Calle Margarita Maza de Juárez #422, Col. Centra, 68000 Oaxaca, Mexico, FSC Global Development GmbH, registered in Adenauerallee 134, 53113 Bonn, Germany, or FSC International Center GmbH, registered in Adenauerallee 134, 53113 Bonn, Germany.

The duties of hosting, maintenance and data processing are conducted by FSC International Center (Performance and Standards Unit).

FSC is the **‘controller’** of the personal data you provide to FSC through the Registration Form when you submit your data through the Registration Form when registering for a Focused Consultation and Microsoft Office acts in a function of a **‘processor’**.

## 2. What Personal Data We Collect

In order to provide the Services, we may need to collect or store some personal data. The personal data we process can include the following:

- Full name (title, first name, middle name, last name)
- E-mail
- Organisation
- Country of Residence
- Functional role (e.g. Certificate Holder, FSC Member, Consultant, Certification Body/auditor, FSC International Staff, ASI Staff, FSC Network Partner, Other)
- Membership (e.g. Environmental North, Environmental South, Social North, Social South, Economic North, Economic South, Not a member)

We will not collect any personal data from you that we do not need in order to provide and oversee this Service to you.

## 3. How We Collect Your Personal Data

We process personal data provided to us directly by you when you submit your data through the Registration Form when registering for a FSC Consultative Forum. You are responsible to provide accurate, complete and up-to-date information in your application to a Focused Consultation.

If the personal data you provided needs to be corrected, please, send an email to the respective Project Coordinator.

## 4. How We Use Your Personal Data

The data you will provide will be accessible for the FSC System Performance Unit and the Working Group members who are revising the FSC general accreditation standard (FSC-STD-20-001) and two related procedures (FSC-PRO-20-003 and FSC-PRO-20-004). We are not using your personal data for anything else beyond the processing described in this Privacy Statement.

In detail, we can use your personal data to support the work of the FSC Working Group members who are revising the FSC general accreditation standard (FSC-STD-20-001) and two related procedures (FSC-PRO-20-003 and FSC-PRO-20-004) (Art. 6 para. 1 lit. a GDPR), further, to improve and update

our services, communicate with you, secure against fraud and abuse, troubleshoot issues and as necessary for safety and integrity based on our legitimate interest (Art. 6 para. 1 lit. f GDPR). In addition, we use your personal data as is required by law (Art. 6 para. 1 lit. c) GDPR).

By using the FSC Consultative Forum, you agree that we can contact you with information and inquiries we think will be relevant to you and your interests.

## 5. Who We Share Your Personal Data With

The personal data we receive from you when you submit your data through the Registration Form will be transferred to an internal Database. This database will be accessed by staff of the System Performance Unit and the Working Group members who are revising the FSC general accreditation standard (FSC-STD-20-001) and two related procedures (FSC-PRO-20-003 and FSC-PRO-20-004).

If the personal data that we collect from you needs to be transferred to and processed by a processor based outside of the European Economic Area (EEA), we will take steps, such as including contractual clauses into our contracts with such processors or controllers, that would ensure that your personal data is safe and treated securely and in accordance with this Privacy Statement. Other than that, we do not share the personal data with other third parties, unless described in this Privacy Statement or is required to do so by law.

## 6. How Long We Keep Your Personal Data

We will keep your personal data for maximum of 7 years following the submission of your latest registration in the Registration Form. Upon your request, we provide you with information about the personal data we hold about you. Furthermore, upon request we rectify or delete your personal data, as far as no statutory storage requirements apply. For details on your rights, please see the respective section below.

## 7. Security

We are committed to ensuring the privacy of your personal data. In order to prevent unauthorized access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the personal data we collect from you.

## 8. Your Rights

We would like to make sure you are fully aware of all your data protection rights. You are entitled to the following:

- **The right to access** enables you to receive information on whether we process your personal data as well as a copy of the personal data we process about you.
- **The right to rectification** enables you to have any incomplete or inaccurate personal data we hold about you corrected, though we may need to verify the accuracy of the new personal data you provide to us.
- **The right to erasure** enables you to ask us to delete or remove personal data where there is not a good reason or legitimate interest for us to continue to process it.

- **The right to restrict processing** enables you to ask us to suspend the processing of your personal data under specific circumstances.
- **The right to data portability** enables you to request that we provide you or a third party of your choosing with the personal data which you have provided to us (in a structured, commonly used, machine-readable format).
- **The right to object** enables you to object to our processing of your personal data where we rely on our legitimate interest as legal basis. In some cases, we may demonstrate that we have compelling legitimate grounds to process your personal data which override your rights and freedoms.
- **The right to make a complaint** to the competent data protection authority. We would, however, appreciate the chance to deal with your concerns so if you have any questions or concerns regarding our processing of your personal data please contact us at [privacy@fsc.org](mailto:privacy@fsc.org).

If you would like to exercise one of your data protection rights, please do not hesitate to contact us at [privacy@fsc.org](mailto:privacy@fsc.org) or our Data Protection Officer at the contact details set out below.

## 9. Cookies and Similar Technologies

### What are cookies?

Like many other websites, we also use "cookies". Cookies are text files placed on your computer, to help the website analyse how users use the site. This automatically gives us certain personal data, such as IP address, browser used, operating system from your computer and your connection to the Internet.

### How do we use cookies?

Only the people from within the FSC Network (which may include affiliates of FSC GD (collectively, "FSC") will use this information. We do keep track of the countries and domains from which people visit us, the browser and/or Internet Service Provider used and other related data. We analyse this data for trends and statistics. We do not collect any personal data and user sessions are anonymous.

### There cookies we collect:

#### Necessary (11)

Necessary cookies help make a website usable by enabling basic functions like page navigation and access to secure areas of the website. The website cannot function properly without these cookies.

Name	Provider	Purpose	Expiry	Type
AI_buffer	<a href="#">Microsoft</a>	Used in context with the "AI_sentBuffer" in order to limit the number of data-server-updates (Azure). This synergy also allows the website to detect any duplicate data-server-updates.	Session	HTML Local Storage
AI_sentBuffer	<a href="#">Microsoft</a>	Used in context with the "AI_buffer" in order to limit the number of data-server-updates (Azure). This synergy also allows the website to detect any duplicate data-server-updates.	Session	HTML Local Storage

Name	Provider	Purpose	Expiry	Type
ARRAffinitySameSite	<a href="#">Microsoft</a>	Used to distribute traffic to the website on several servers in order to optimise response times.	Session	HTTP Cookie
cookiebot-consent-marketing	<a href="#">Forests For All Forever</a>	Used to detect if the visitor has accepted the marketing category in the cookie banner. This cookie is necessary for GDPR-compliance of the website.	Session	HTTP Cookie
cookiebot-consent-necessary	<a href="#">Forests For All Forever</a>	Used to detect if the visitor has accepted the marketing category in the cookie banner. This cookie is necessary for GDPR-compliance of the website.	Session	HTTP Cookie
cookiebot-consent-preferences	<a href="#">Forests For All Forever</a>	Used to detect if the visitor has accepted the marketing category in the cookie banner. This cookie is necessary for GDPR-compliance of the website.	Session	HTTP Cookie
cookiebot-consent-statistics	<a href="#">Forests For All Forever</a>	Used to detect if the visitor has accepted the marketing category in the cookie banner. This cookie is necessary for GDPR-compliance of the website.	Session	HTTP Cookie
CookieConsent	<a href="#">Cookiebot</a>	Stores the user's cookie consent state for the current domain	1 year	HTTP Cookie
JSESSIONID	<a href="#">New Relic</a>	Preserves users states across page requests.	Session	HTTP Cookie
rc::a	<a href="#">Google</a>	This cookie is used to distinguish between humans and bots. This is beneficial for the website, in order to make valid reports on the use of their website.	Persistent	HTML Local Storage
rc::c	<a href="#">Google</a>	This cookie is used to distinguish between humans and bots.	Session	HTML Local Storage

## Preferences (2)

Preference cookies enable a website to remember information that changes the way the website behaves or looks, like your preferred language or the region that you are in.

Name	Provider	Purpose	Expiry	Type
tableau_locale	<a href="#">Tableau</a>	The cookie determines the preferred language and country-setting of the visitor - This allows the website to show content most relevant to that region and language.	Session	HTTP Cookie
tableau_public_negotiated_locale	<a href="#">Tableau</a>	Used in context with the language setting on the website. Facilitates the translation into the preferred language of the visitor.	Session	HTTP Cookie

## Anonymous Statistics (5)

Statistic cookies help website owners to understand how visitors interact with websites by collecting and reporting information anonymously.

Name	Provider	Purpose	Expiry	Type
_at.hist.#	<a href="#">Forests For All Forever</a>	Used by the social sharing platform AddThis to store the user's usage history of the AddThis sharing widget	Persistent	HTML Local Storage
_ga	<a href="#">Google</a>	Registers a unique ID that is used to generate statistical data on how the visitor uses the website.	2 years	HTTP Cookie
_gat	<a href="#">Forests For All Forever</a>	Used by Google Analytics to throttle request rate	1 day	HTTP Cookie
_gid	<a href="#">Google</a>	Registers a unique ID that is used to generate statistical data on how the visitor uses the website.	1 day	HTTP Cookie
WFESessionId	<a href="#">Microsoft</a>	Stores data on the time spent on the website and its sub-pages, during the current session.	Session	HTTP Cookie

## Marketing (18)

Marketing cookies are used to track visitors across websites. The intention is to display ads that are relevant and engaging for the individual user and thereby more valuable for publishers and third party advertisers.

Name	Provider	Purpose	Expiry	Type
__atuvc	<a href="#">Forests For All Forever</a>	Updates the counter of a website's social sharing features.	13 months	HTTP Cookie
__atuvs	<a href="#">Forests For All Forever</a>	Ensures that the updated counter is displayed to the user if a page is shared with the social sharing service, AddThis.	1 day	HTTP Cookie
_at.cww	<a href="#">Forests For All Forever</a>	Used by the social sharing platform AddThis	Persistent	HTML Local Storage
at-lojson-cache-#	<a href="#">Forests For All Forever</a>	Used by the social sharing platform AddThis	Persistent	HTML Local Storage
at-rand	<a href="#">Forests For All Forever</a>	Used by the social sharing platform AddThis	Persistent	HTML Local Storage
IDE	<a href="#">Google</a>	Used by Google DoubleClick to register and report the website user's actions after viewing or clicking one of the advertiser's ads with the purpose of	1 year	HTTP Cookie

Name	Provider	Purpose	Expiry	Type
		measuring the efficacy of an ad and to present targeted ads to the user.		
loc	<a href="#">Oracle</a>	Geolocation, which is used to help providers determine how users who share information with each other are geographically located (state level).	13 months	HTTP Cookie
test_cookie	<a href="#">Google</a>	Used to check if the user's browser supports cookies.	1 day	HTTP Cookie
uvc	<a href="#">Oracle</a>	Detects how often the social sharing service, AddThis, encounters the same user.	13 months	HTTP Cookie
VISITOR_INFO1_LIVE	<a href="#">YouTube</a>	Tries to estimate the users' bandwidth on pages with integrated YouTube videos.	179 days	HTTP Cookie
xtc	<a href="#">Oracle</a>	Registers the user's sharing of content via social media.	13 months	HTTP Cookie
YSC	<a href="#">YouTube</a>	Registers a unique ID to keep statistics of what videos from YouTube the user has seen.	Session	HTTP Cookie
yt-remote-cast-installed	<a href="#">YouTube</a>	Stores the user's video player preferences using embedded YouTube video	Session	HTML Local Storage
yt-remote-connected-devices	<a href="#">YouTube</a>	Stores the user's video player preferences using embedded YouTube video	Persistent	HTML Local Storage
yt-remote-device-id	<a href="#">YouTube</a>	Stores the user's video player preferences using embedded YouTube video	Persistent	HTML Local Storage
yt-remote-fast-check-period	<a href="#">YouTube</a>	Stores the user's video player preferences using embedded YouTube video	Session	HTML Local Storage
yt-remote-session-app	<a href="#">YouTube</a>	Stores the user's video player preferences using embedded YouTube video	Session	HTML Local Storage
yt-remote-session-name	<a href="#">YouTube</a>	Stores the user's video player preferences using embedded YouTube video	Session	HTML Local Storage

## Unclassified (2)

Unclassified cookies are cookies that we are in the process of classifying, together with the providers of individual cookies.

Name	Provider	Purpose	Expiry	Type
``	<u>Microsoft</u>	Pending	Persistent	HTML Local Storage
selectedMedia	<u>Forests For All Forever</u>	Pending	Session	HTTP Cookie

For further information about cookies, visit <https://fsc.org/en/page/legal-notice>, point 3.1.5. Cookies.

You can view our website without cookies. You can refuse the use of cookies by selecting the appropriate settings (“do not accept cookies”) on your browser. Please note that if you do this you may not be able to use the full functionality of this website.

## 10. How to Contact Us

If you have questions about this Privacy Statement, the personal data we hold on you, or you would like to exercise one of your data protection rights, please do not hesitate to contact us:

Email us at: [privacy@fsc.org](mailto:privacy@fsc.org)

Postal Address and further company details:

### IT Development and Maintenance:

FSC Global Development GmbH

FSC International IT Services

Adenauerallee 134 · 53113 Bonn · Germany

Phone: +49 (0) 228 367 66-0,

Fax: +49 (0) 228 367 66-30

Managing Director: Kim Bering Becker Carstensen

Commercial register: Bonn HRB 15990

VAT-Ident-No: DE258067376

If you have a complaint about our use of your personal data, please contact our Data Protection Officer to address your complaint:

Scheja & Partner Rechtsanwälte

Mr. Boris Reibach

Adenauerallee 136, 53113 Bonn

Tel.: +49 (0) 228-227 226-0



Fax: +49 (0) 228-227 226-26

E-mail: [info@scheja-partner.de](mailto:info@scheja-partner.de)

Contact form: <http://www.scheja-partner.de/kontakt/kontakt.html>

Website: [www.scheja-partner.de](http://www.scheja-partner.de)

## 11. Changes to our Privacy Statement

We reserve the right to unilaterally change this Privacy Statement from time to time to ensure that it complies with current legal requirements or to implement changes to our Services in the Privacy Statement, for example, when introducing new services. Please make sure to check the Privacy Statement regularly.

This Privacy Statement was last updated on 05 February 2021.