Configure a Product

FSC Trace Walkthrough

November 2024   Version 1

This content is also available in video format here

About FSC Trace:
fsc.org/fsctrace

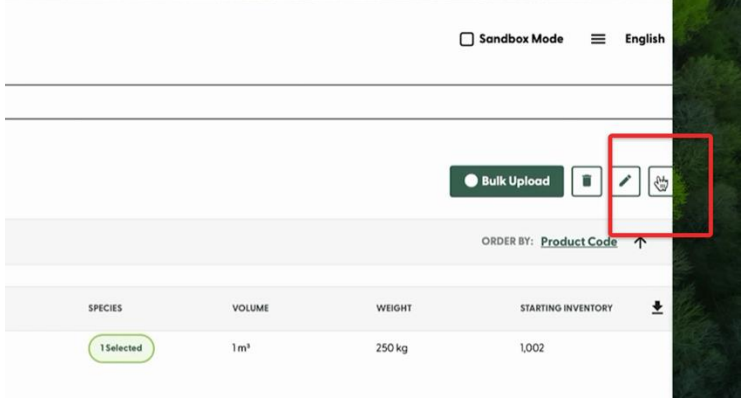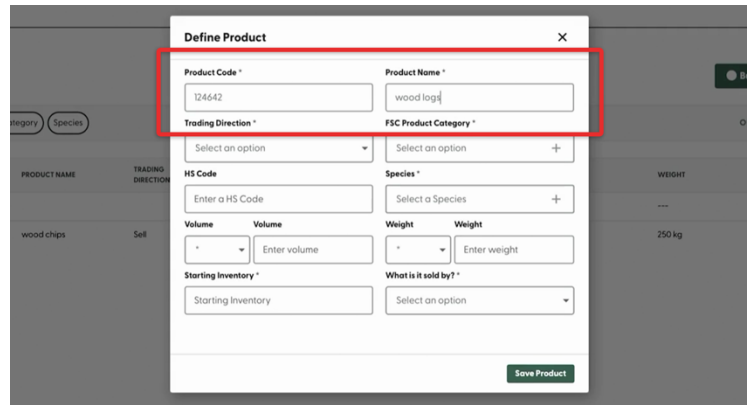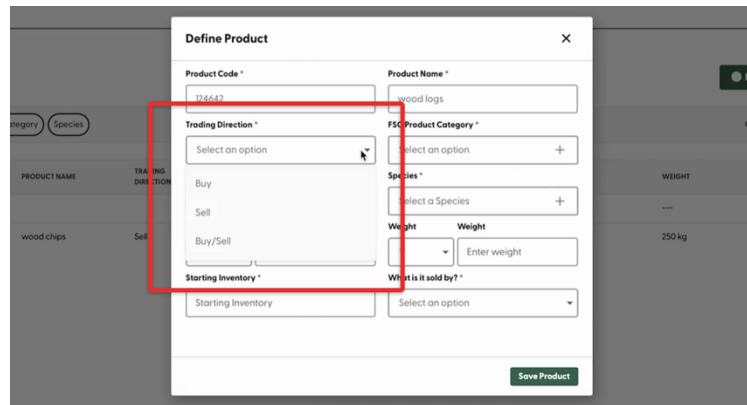**FSC Trace portal:**
fsctrace.fsc.org

Training materials:
connect.fsc.org/getting-started-fsctrace

Questions:
digitalinput@fsc.org

Support:
connect@fsc.org

Steps		FSC Trace Visual
1	**Add further products via the menu** Click the three dashed lines in the top right corner. Go to Stocks > Configure Products.	
2.1	**Register a new product** Click the plus icon in the top right–hand corner. In the pop-up, provide details like the **Product Name** and the **Product Code,** as used in your organization**.**	

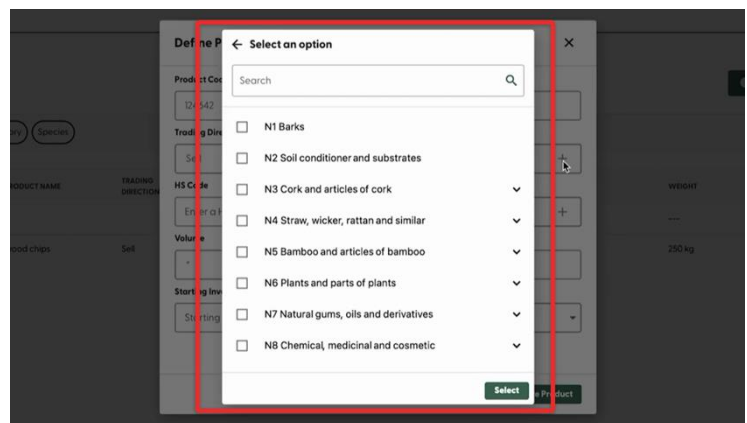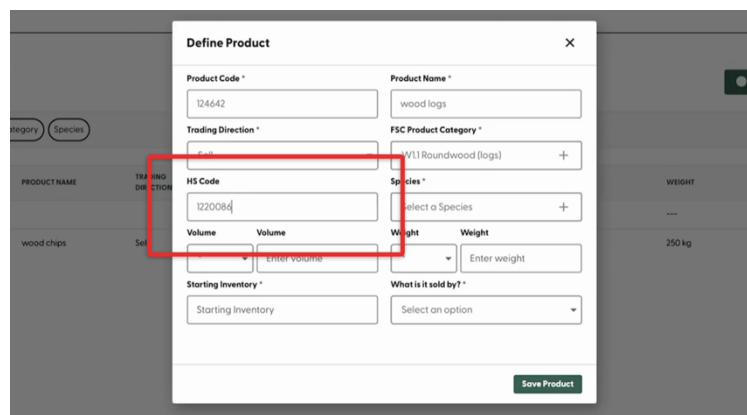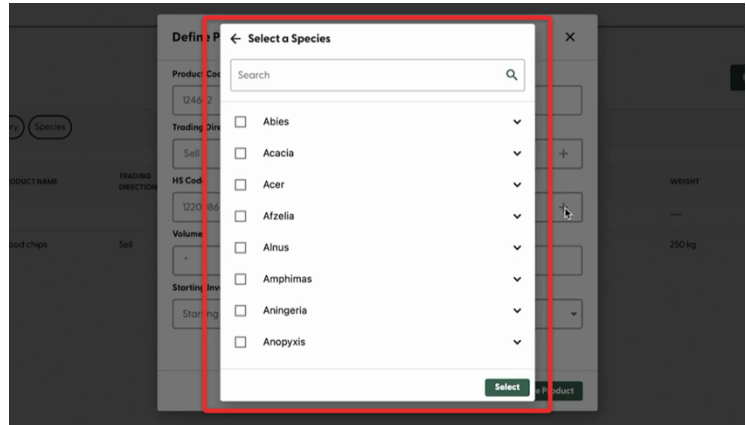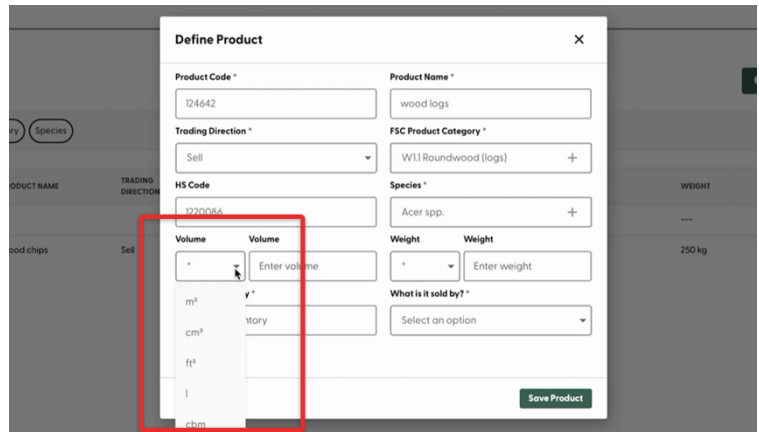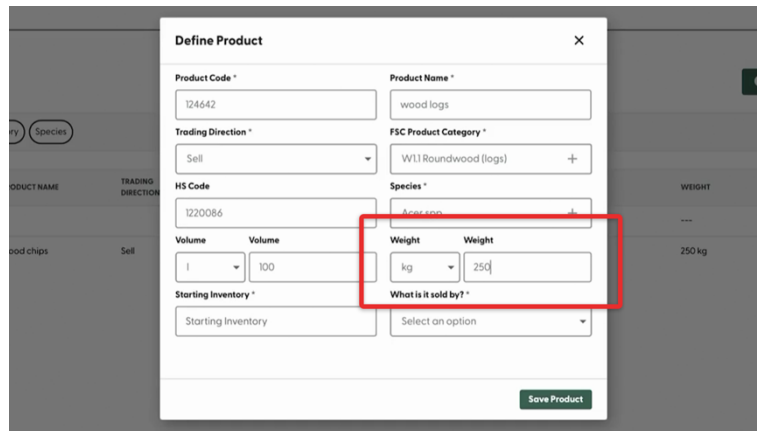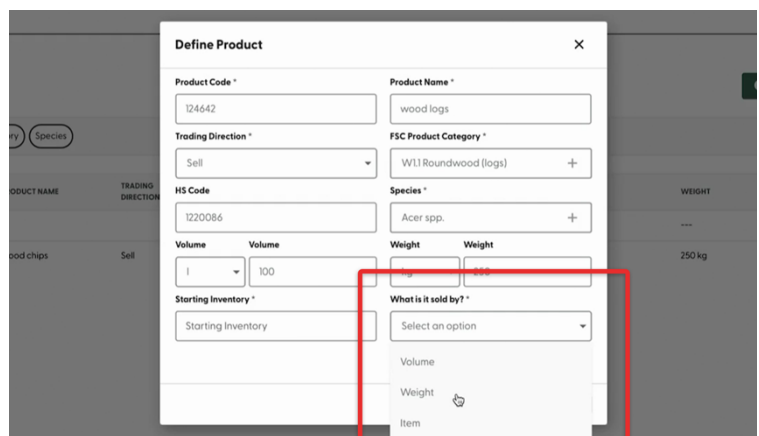|		
2.2	In the pop-up, provide details like **Product Name** and **Product Code.**	
2.3	Specify **Trading Direction** from the drop-down menu.	
2.4	Define the **FSC Product Category** using the text search field. Once identified, use the arrow to reveal more specific subcategories. Press **select** to finalise. * *Product Category must match the approved group list from your certification body. This field is mandatory.*	
2.5	Add your **HS** (Harmonised System) **Code.** ** The code should be no less than 6 digits. You can look up the offical codes at the Official Journal of the European Communities website (specifically Sections VIII, IX & X). **This field is voluntary, but necessary for EUDR Compliance*	

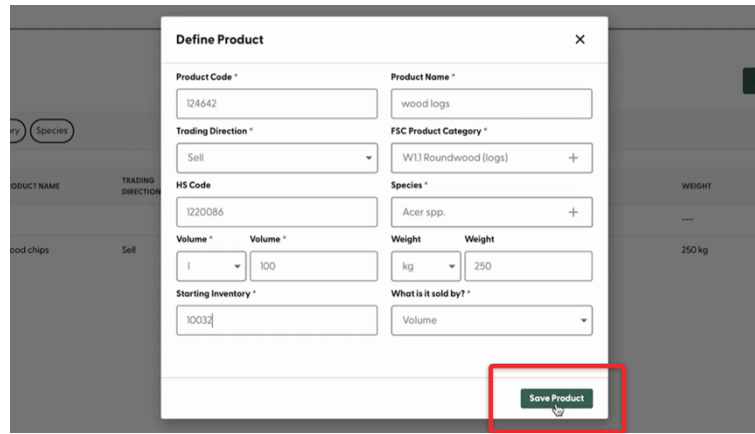| 2.6	Identify the **Species** used in your products.	
3.1	**Configure your reporting** Define the type of **volume** your product is sold in, e.g. cm^3, foot, or tonne.	
3.2	Define how much one unit of product typically weighs, e.g. 250 kgs.	
3.3	Define what the product is sold by, e.g. weight, volume, or item.	

3.4	Provide the starting inventory of stock you have on hand. Press **Save Products** to conclude the process.	
4	**Inspect and edit your product entry** Cross-reference your entry with the high-level summary provided in the table. If edits are required, select the checkbox next to the entry, and then select the pen icon. * *The only field that cannot be altered is the starting inventory, as that is now locked to the blockchain.*	