Finding Data Points

FSC Trace Walkthrough

January 2025   Version 1

This content is also available in video format [here](#)

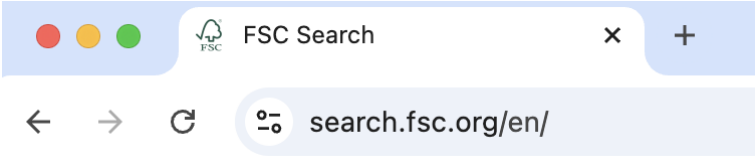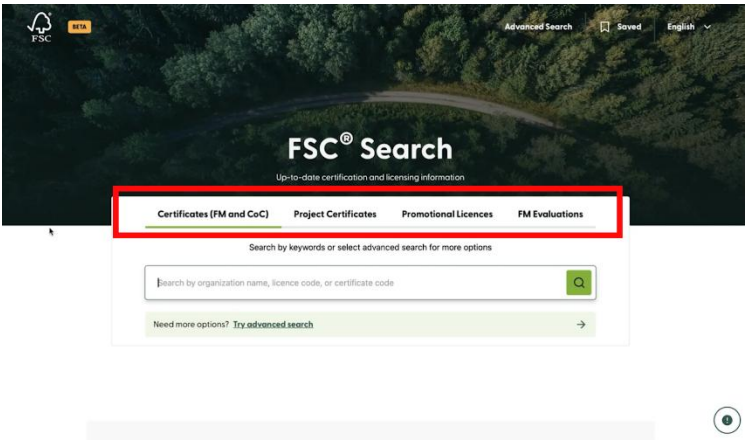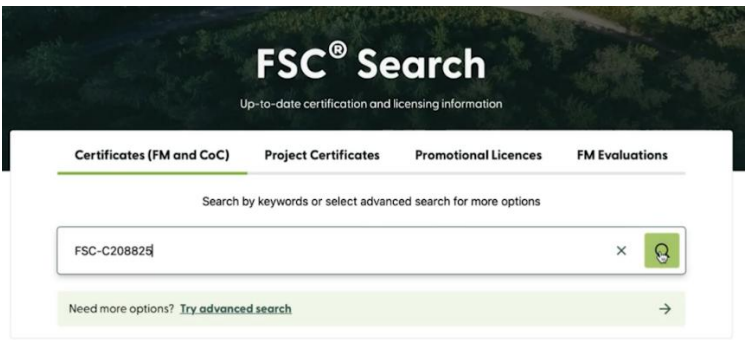| Steps	FSC Trace Visual
1 **Find core information points via the FSC Search platform.** Navigate to search.fsc.org to access FSC's public database.	
2 **Select what category you'd like to search by.** Using the tabs on the homepage, choose from four different kinds of documentation to search: • FM (Forest Management) or COC (Chain of Custody) certificates • Projects Certificates • Promotional Licenses (Retailers of FSC certified products) • Forest Management Evaluation Reports.	
3 **Find your trading partner.** Enter the organization's name, license code, or certificate code to begin the search. Or use advanced search if you need more search field options, like country of operation, product group or species relevant.	

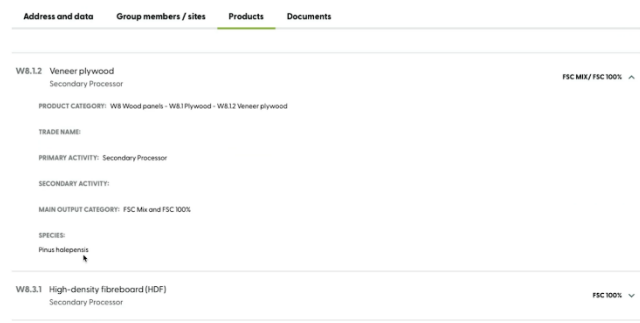| 4	**Review and verify search results.**	
	Find the trading partner, you are looking for. Select your trading partner in the table of **Quick Results.** The result will give you key information points to identify your trading partner by certification status, company name and country of origin. *Note that companies with multi–side or group certification will generate multiple results in the listing. All subsites will take you to the main certificate, when you inspect them in the next steps. (step 5 – 7)*	
5	**Click on the entry to reveal more data.**	
	Review general information at the top of the page, such as: - Licence code - Certificate code - Certificate validity	
6	**Reveal more information regarding location and operating standards.**	
	Review more specific details under the **Address and data** tab, such as: - Main address - Certificate validity - First issue date - Last status update - Expiry date - Standards assessed - FSC controlled wood due diligence system - Sells controlled wood	
7	**View information about associated members and group sites.**	
	Reveal more details about connected sites under the **Group members and sites** tab, such as: - Organization name and location - Role - Site Code - Certificate validity *For proper use of the FSC Trace platform, When identifying your trading partners on FSC Trace, it is important that you connect to the individual subsites and group members, which you are trading with as opposed to the*	

	main certificate. You do so by identifying their sub-site code on FSC Search and adding this to FSC Trace, when configuring trading partners.	
8	**Assess associated products.** See information about associated products with the certificate under the "Product tab", such as: • Product type and category • FSC Claim • Species	
9	**Review any additional documents.** See publicly available audit reports for FSC certified forests and FSC Controlled Wood certified forests under the Documents tab. *Note that only Forest Management certificates have audit reports with public access.*	
10	**Report issues to FSC** Navigate to the bottom of the page to notify FSC of any misaligned information or sub-standard experiences on the public database via a feedback form.	