

## FSC Template for submitting Policy for Association complaints

Any individual or organization may submit a complaint against an organization associated with FSC about their compliance with the Policy for Association (PfA).

Complainants shall use the following template for submitting PfA complaints. Please send the completed form to [dispute.resolution@fsc.org](mailto:dispute.resolution@fsc.org).

### Information about the individual(s) or organisation(s) filing the complaint

<b>Name of individual or organisation</b>	
<b>Contact person (for organisations)</b>	
<b>Postal address:</b> <ul style="list-style-type: none"> <li>• <b>Street + number</b></li> <li>• <b>City</b></li> <li>• <b>Area code</b></li> <li>• <b>Country</b></li> </ul>	
<b>Phone number</b>	
<b>Fax number</b>	
<b>Email address</b>	
<b>Website</b>	
<b>FSC member? (If yes: international/national, chamber, North/South)</b>	
<b>Date of submission</b>	
<b>Signature of legal representative of the Complainant</b>	

### Information about the organisation(s) against which the complaint is submitted

<b>Name</b>	
<b>Contact person</b>	



<b>Postal address</b> <ul style="list-style-type: none"> <li>• Street + number</li> <li>• City</li> <li>• Area code</li> <li>• Country</li> </ul>	
<b>Phone number</b>	
<b>Fax number</b>	
<b>Email address</b>	
<b>Website</b>	
<b>Certificate number(s)</b>	

**Information to be submitted for a Policy for Association complaint:**

<b>Issue</b>	<b>Information to support the complaint</b>
<b>Objective of the complaint</b>	
<b>Specification of the issues and events that led to the complaint</b>	
<b>Please indicate which activities unacceptable under the PfA are the subject of this complaint</b>	<ul style="list-style-type: none"> <li>○ Illegal logging or the trade in illegal wood or forest products</li> <li>○ Violation of traditional and human rights in forestry operations</li> <li>○ Destruction of high conservation values in forestry operations</li> <li>○ Significant conversion of forests to plantations or non-forest use</li> <li>○ Introduction of genetically modified organisms in forestry operations</li> <li>○ Violation of any of the ILO Core Conventions</li> </ul>
<b>Evidence to support each aspect of the complaint. Please</b>	



<b>provide an overview and description, and attach supporting documents</b>	
<b>Overview of the steps that have been taken to resolve the issues prior to lodging this complaint and the response that was provided</b>	
<b>Agreement to share the complaint with the Defendant and other Parties to the Complaint</b>	
<b>Agreement to adhere to the terms and provisions of the PfA complaints procedure (<a href="#">FSC-PRO-01-009</a>)</b>	
<b>Miscellaneous</b>	